



CEAP School Parent Advisory Council

Located at **Winchelsea Learning Center**

PAC Website: <https://www.wlcpac.com/>

Minutes for General Meeting

Date: Wednesday January 7th, 2026

Location: Microsoft Teams

Time: 6:30pm- 8:00pm

Meeting Link: <https://teams.live.com/join/9347167695033?pwd=q5hk4vvbvhQkhWzySy>

Meeting Purpose:

- Build relationships, share knowledge and create community.
- WLC PAC Executive Team- Secretary Position is open for nomination.
- WLC Administration - Principal Report.
- Treasurers Report
- Old Business
- New Business
- Fundraising Opportunities
- DPAC Report
- Principals Report

2024/2025 WLC PAC Executive Team:

President/ Chair: Maleah Bajich

Vice Chair: Leslie Greenhough

Treasurer: Tina Biermann

Secretary: Open/Available (Maleah/Tina temporarily)

Attendance: Tina & Maleah

1. Call to Order: Time 6:32pm

2. Welcome / Traditional Territories Acknowledgment:

“We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanose) First Nations. As parents, caregivers and community members, we recognize the deep history, knowledge and care that continue to shape this land. With Gratitude, we gather here to support one and another, our children, and the generations to come.”

3. Approval of Agenda: Changes, additions, approval of the last meeting. – **All Approved**

[CEAP PAC Meeting Minutes Dec 2025.pdf](#)

4. Approval of Previous Minutes: Errors, omissions, adoption- **All Approved**

5. Principal Report- Autumn discuss CEAP/PASS happenings

- Thank you to PAC again for funding transportation = it has been a big help.
- Lots of energy in the school this week. It has been wonderful to have the students back in such high spirits this week.
- I am looking forward to see how swimming goes this month

- CEAP K Registration: Info will be included in district communications. Interested parents should call the school at 250-248-2969 and speak with me before registration. We will be creating a small brochure for parents new to us this week.

6. Treasures Report:

- General Account: \$1,118.98
(New Total: \$798.98)
 - PASS Photo's cheque was given to the school today for \$320. It still needs to be cashed. This will reflect on next months budget.
- Gaming Account: \$6,027.26
 - Swimming lessons have been paid for, but RDN has not cashed yet. (\$767.70). The account total includes this cheque.

8. Unfinished Business- None

9. Old Business: Items requiring a discussion, recommendation, decision: None

10. New Business: Items requiring a discussion, recommendation, decision:

- Plant sale fundraising: Please help us start some plants so we can add it to our plant sale in late spring. Date to be announced. All proceeds will go to PAC.

11. Open Discussion: Questions, concerns or comments

- We've been under our budget amount so we have a little extra to spend. Please let us know if you have some wishes for consideration.

12. DPAC: District Parent Advisory Council- Email to join or attend meetings

13. Next Meeting: Wednesday February 4th, 2026

14. Motion to Adjourn: 6:36pm

* This meeting was extremely short as we had nothing new to report or chat about. We just wanted to stay compliant with the Gaming Grant funds that we have enough meetings and meeting minutes to report.

